

Who is responsible for safety in our school ...

Mr Shaw - Head Teacher



Mrs Barnett - Deputy Head Teacher



Assistant Head Teachers -

Mr Bramley and Mrs Vernon



Gail Hancock - Pastoral Manager



All Governors and staff work together to make our school a happy and caring place.



Keeping Children Safe in Education - Spire Junior School A Guide for Parents

Spire Junior School is committed to creating a happy and safe environment for our children to learn. This leaflet will help you understand how we keep your children safe by telling you:

- How children can be harmed
- What we must do to keep your child safe from harm
- What you must do as a parent to help your child be safe and enjoy school

Child Protection

This is an important area in which all staff receive regular training. Our priority is to work with you but there may be times when we have to involve other people. Everyone has a responsibility to keep all children

under the age of 18 safe. Harm is identified in four ways:

Physical-This is when a child is deliberately hurt or injured;

Sexual-This is when a child is influenced or forced to take part in a sexual activity. This can be a physical activity or none physical, eg, being made to look at an inappropriate image;

Emotional-this is when a child is made to feel frightened, worthless or unloved. It can be shouting, using threats or making fun of someone. It can also be when children see their parents or visitors to the home, fighting or using violence;

Neglect-This is when a child is not being taken care of by their parents. It can be poor hygiene, poor diet, not keeping appointments for additional support, not attending school or being left home alone.

Attendance—Your child's attendance is monitored daily and significant absences are always followed up by our Pastoral Team. A healthy child is expected to achieve an average of above 95% attendance and when attendance falls below this amount, progress in their academic achievements can be seriously affected.

Behaviour—Spire has clear behaviour rules for the whole school community that must be followed to keep everyone safe and happy. We follow the three main school rules: READY, RESPECTFUL, SAFE which children are reminded of when necessary. To see more information, please see our Behaviour Policy available on the school website

Bullying—The school takes all cases of bullying very seriously and will work with children and families to try and resolve any problems. The school has an Anti-Bullying Policy that is also available on the school website. All bullying incidents are recorded and monitored on a system called My Concern.

Health and Safety—Everyone at Spire has a responsibility to keep each other safe. The school has a clear health and safety policy which everyone must follow. The school has fully trained First Aiders to deal with any accidents in school.

Online Safety - The school recognises that technology plays an important role in the education of our children and is committed to safeguarding children in the virtual world. To support parents, we offer online safety advice and guidance on the school website, which is updated regularly with up-to-date information.

Complaints—If you have any complaints about how the school is working with you or your child, please feel confident to speak to us. The Headteacher will always be happy to speak to you to resolve any difficulties. It is better to speak to us as soon as you have a concern so that it does not become a bigger issue. If you feel the matter has not been resolved, you can raise your concerns with the Governing Body. Our complaints procedure is on the school website.

WHAT SCHOOL MUST DO

- Everybody who works or volunteers at Spire will have a Disclosure and Barring Service (DBS) check to make sure they are safe to work with children and then trained to identify child abuse and what to do if they are concerned.
- The school has five Designated Safeguarding Leads, who are fully trained.
- We will always listen to you and work closely with you if we are concerned about your child but, sometimes, we may not be able to discuss our concern. The school has a Child Protection and Safeguarding Policy which tells you more about this and when we must speak to the Police or Children's Services.
- We will help your child to learn about keeping themselves safe. Lessons can include healthy eating, fire safety, anti-bullying, online safety, road safety, healthy relationships, drug and alcohol awareness. As part of these lessons your child will be told what to do if they are worried or concerned about their safety.

WHAT PARENTS /CARERS MUST DO

- Feel confident to raise concerns about your child.
- Talk to school if you need help or support.
- Read the school policies about safety issues (available on school website).
- Let the school know if your child has a medical condition.
- Inform school of any court orders relating to the safety of your child.
- Let the school know if there is a change in your circumstances such as a house move, a new contact number, a change of name, a change of parental responsibility.
- Let us know who will be dropping off or collecting your child and two other emergency contacts.
- Inform the school of any changes to agreed arrangements.
- Let the school know if your child is going to be absent and the reason why.
- Inform the school (confidentially) if you have any concerns or suspicions about the safety of any other children.